

**Government of India, Ministry of Railways  
South Central Railway, Vijayawada Division**

Divisional Office,  
Commercial Branch,  
Vijayawada.  
Dt.09.12.2020

B/C.19/Staff/Misc/2020

All Commercial Supervisors  
over BZA Division.

Sub: Filing up immovable/movable property returns by officers/officials.

Ref: Sr.DPO/BZA lr.no.SCR/P-BZA/ APARs/2020/IPRs Dt.04.12.2020.

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Please find enclosed herewith a copy of Sr.DPO/BZA lr.no.SCR/P-BZA/ APARs/2020/IPRs Dt.04.12.2020 regarding filing up immovable/movable property returns by officers/officials, which is self explanatory.

Hence, all the commercial supervisors over the division are instructed to advice the concerned staff under their control on the above subject matter for necessary action.

Encl: As above.

for Sr.DCM/BZA



भारत सरकार GOVERNMENT OF INDIA  
रेल मंत्रालय MINISTRY OF RAILWAYS  
दक्षिण मध्य रेलवे SOUTH CENTRAL RAILWAY  
मंडल कार्यालय, कार्मिक शाखा, विजयवाडा

Divisional Office, Personnel Branch, Vijayawada-520 001.

SCR/P-BZA/APARs/2020/IPRs

Date: 04.12.2020.

All Branch Officers, /BZA Division.

Sub: Filing up Immovable /Movable Property Returns by Officers /Officials.

Ref:ED/Vig.(E)'s Lr.No/2020/V1/Misc/1/6 dated.25.11.2020.

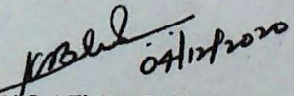
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Please find enclosed the above letter of ED/Vig(E) Rly.Bd, which is self explanatory.

All supervisory staff of Group-C working in GP-Rs.4600/- or above have to submit annual returns of their Immovable/ Moveable property without fail, to Personnel Department.

It is, therefore, requested to issue suitable instructions to all Supervisory staff working under your control to submit their IPR/MPR in the proforma enclosed to APAR section, Sr.DPO's /O /BZA, immediately for compliance to Vigilance Branch, Secunderabad.

Matter may be treated as most urgent.

  
(K.BALRAJ) DPO/BZA  
For Sr. Divisional Personnel Officer,  
Vijayawada.

Copy to: ADRM/BZA for infmn. please  
Copy to: Sr.DPO/BZA for infmn. please.,

Grnd



भारत सरकार GOVERNMENT OF INDIA  
रेल मंत्रालय MINISTRY OF RAILWAYS  
(रेलवे बोर्ड RAILWAY BOARD)

No. 2020/V1/Misc/1/6

New Delhi, dated 25.11.2020

The SDGMs/CVOs  
All Zonal Railways/Production Units,  
DG - RDSO, PSUs.


Sub: Filing up Immovable/Moveable Property Return by  
officers/officials.

The Central Vigilance Commission has drawn attention to the fact that timely filing of property return by the officials of Ministries/Departments/Organisations is one of the mandatory requirements under Conduct Rules. Property returns are also a good tool for CVOs to detect the source of funding of the assets of the officials and to find out whether these have been acquired through legal means. Non-filing of property returns constitutes good and sufficient reasons for instituting disciplinary action against the delinquent officials.

CVC, while examining the reports submitted by some of the CVOs, has observed that in most of the organisations, many of the officers/officials are yet to file their Annual Immovable/Movable Property Return (IPR/MPR) for the previous year i.e. 2019. In most organisations, the last date for filing of return is 31<sup>st</sup> January. The CVC has observed that more than nine months have since lapsed and the organisations are yet to secure 100% compliance in this regard.

The Commission has expressed its deep concern at such a prolonged delay in filing of IPR/MPR by the officers/officials of organisations and has directed to complete the exercise latest by 30<sup>th</sup> November, 2020 to achieve 100% compliance. Those officers/officials who do not file their IPR/MPR by 30.11.2020, appropriate action may be initiated against them.

It is requested that the directions given by the CVC as mentioned in the foregoing paragraph may be implemented by 30.11.2020 and compliance reported to this office for further submission to the CVC.

  
25.11.20  
(S. M. Pandey)  
ED/Vig.(E)  
Railway Board

Copy to : PCPOs of all Railways/PUs and CMDs of all PSUs for compliance of  
the directions given above.

**SOUTH CENTRAL RAILWAY**

**Statement of Immovable property\* as on first appointment / as on the 31<sup>st</sup> December, .....** [e.g. Lands, House, Shops, other Buildings, etc.]

Name of the Employee \_\_\_\_\_ Date of Birth \_\_\_\_\_ Department \_\_\_\_\_ Post Held \_\_\_\_\_ Pay Rs. \_\_\_\_\_ Grade Pay \_\_\_\_\_

S.No.	Description of property	Precise location of property [Name of District, Division, Taluq and Village in which the property is situated & also its distinctive number etc.]	Area of land in case of land and buildings	Nature of land in case of landed property	Extent of interest	If not in own name, state in whose name held and his/her relationship if any to the Govt servant	Date of acquisition	***How acquired by purchase, inheritance mortgage, lease & name with details of persons from whom acquired [address and connection of the Government servant, if any, with the persons concerned] [Please see Note 1 below]	***Value of the property [See Note 2 below]	Particulars of prescribed authority	Total annual income from the property	Remarks
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13												

Signature \_\_\_\_\_

Note: (1) For the purpose of Column 2 the term 'lease' would mean a lease of immovable property from year to year or for any term exceeding one year or reserving a yearly rent where, however, the lease of immovable property is obtained from a person having official dealings with the Government servant, such a lease should be shown in this Column and the periodicity of the payment of rent.

(2) In column 10 should be shown [a] Whether the property has been acquired by purchase, mortgage or lease the price or premium paid for such acquisition [b] Where it has been acquired by lease, the total annual rent thereof, also and [c] Where the acquisition is by inheritance, gift or exchange, the approximate value of the property so acquired [b] Where it has been acquired by lease, the total annual rent thereof, also and [c] Where the acquisition is by inheritance, gift or exchange, the approximate value of the property so acquired

\* Inapplicable clause to be struck out \*\* In case where it is not possible to assess the value accurately, the approximate value in relation to present conditions may be indicated \*\*\* Includes short term lease also